



POLK COUNTY EMERGENCY MANAGEMENT AGENCY

A.J. MUMM, COORDINATOR

POLK COUNTY ADMINISTRATION BUILDING
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Received
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Carl Metzger
City Manager, City of Ankeny
410 West First Street
Ankeny, IA 50021-

Mr. Metzger:

The Polk County Emergency Management Agency contacts local jurisdictions annually to request the appointment or reappointment of its primary and alternate representatives to the Polk County Emergency Management Commission. I have enclosed a contact form and a sample resolution that can be used for the official appointments.

Iowa Code Chapter 29C.9 states that the "commission shall be composed of a member of the board of supervisors or its appointed representative, the sheriff or the sheriff's representative, and the mayor or the mayor's representative from each city within the county. The commission members shall be the operations liaison officers between their jurisdiction and the commission."

The representatives will serve as a strong link between the Polk County Emergency Management Agency and the local jurisdiction and is encouraged to attend regular monthly meetings, communicate with other Commission representatives and serve as the local point of contact for emergency management functions.

If you have any questions please feel free to contact me at any time.

Respectfully yours,

A.J. Mumm
Coordinator

Cc: 2009 Commission Members
Enclosures (2): 2010 Commission Membership Survey
Sample Resolution

Proudly serving the communities of:

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